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STANDARD FORM NO. 64 Approved For Release 2001/11/29 : CIA-RDP58-00039A000500010027-8  
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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

FROM : Chief, Plans & Policy Staff

SUBJECT: Weekly Activity Report #15

DATE: 13 April 1956

I. SIGNIFICANT ITEMS: None

II. OTHER ITEMS:

1. This Staff is reviewing the status of Agency regulations that pertain to OTR. The objective of this review is to determine: a. what regulations currently in effect require revision; and b. what regulations are needed to establish and clarify the activities of OTR as they effect other components of the Agency.
2. Following a review of the Middle East War Plan, a meeting was held with NEA War Planners; and an outline of a training annex was discussed with them in detail. On the basis of known requirements for direct support to military operations, this Staff will undertake the preparation of a training annex for the NEA War Plan for review and comment by PPC-DD/P and the Middle East Planning Group.
3. Final changes to textual material for the Headquarters issuances of the OTR Catalog of Courses are due into PPS on 16 April 1956.
4. The cold war plan for TSS-DD/P and [ ] hot war plan were received and reviewed by this Staff. Comments were forwarded to the Special Planning Assistant to the DD/S.
5. FY 1957 and FY 1958 Programs for NEA Division and PP Staff were reviewed by this Staff and comments forwarded to the Special Planning Assistant to the DD/S.
6. During the reporting period the WH and EE Divisions FY 1957 and FY 1958 Programs have been received by this Staff and will be reviewed for training implications. Comments are due on or before 25 April 1956.
7. Approval was received from C/OPS-DD/P to show [ ] [ ] to the combined reserve units on 23 April 1956. A concurrent request for downgrading of this film from TOP SECRET to SECRET was also submitted to C/OPS-DD/P and the Director of Security.

JOE NO. \_\_\_\_\_ FOX NO. \_\_\_\_\_ FLD NO. \_\_\_\_\_ DOC. NO. 35 NO CHANGE  
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S C RET. JUST 22  
NEXT REV DATE 09 REV DATE 03-12-78 REVIEWER [REDACTED] TYPED DOC. 02  
NO. PGS 3 CREATION DATE \_\_\_\_\_ ORG COMP 11 OF 11 ORG CLASS S  
REV CLASS C REV COORD. \_\_\_\_\_ AUTH: HR 70-3

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8. New Building Planning. A survey of equipment requirements is to be submitted by 30 April. [ ] will prepare information and coordinate with the School Chiefs as on past surveys. Classroom requirements will be reviewed by the Logistics Building Staff during the next week.

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9. This Staff completed drafts of proposed regulation No. [ ] subject, "Language Training: Development of Foreign Language Skills," and [ ] "Language Training: Foreign Language Incentive Awards." Copies were furnished to the Office of the General Counsel; Chief, [ ] Chief, Regulations Control Staff; the Deputy Director of Personnel for Planning and Programming; and the ADTR. The General Counsel will have his recommendations on the draft regulations completed by 16 April 1956.

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10. This Staff completed the first monthly report required by the DD/S on the status of the Foreign Language Development Program of the Agency. DD/S requested these reports to be made until further notice.

11. C/PPS and [ ] visited the headquarters of the Director of Intelligence, U. S. Air Force, to discuss USAF contributions to Studies in Intelligence. [ ] agreed to the inclusion in the third issue of his comments on "Capabilities." It was further agreed that this Staff would provide the Director of Intelligence, USAF, with a statement for circulation throughout his office inviting members of his staff to submit articles for publication.

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12. C/PPS and DC/PPS attended a meeting of the Clandestine Services Planning Board (Support Committee) which was a "get acquainted" session with the new chairman, [ ]. The chairman indicated an interest in ways and means of improving the manner in which support planning and operations planning can be coordinated. Chief, PPS, suggested that inasmuch as the responsibility for support planning within each division was assigned to the administrative officers, that each administrative officer be invited to a joint session with the CSPB (Support Committee) to discuss mutual problems. It was generally agreed that the operational plans reviewed to date failed to indicate considerations of support beyond numbers of people and dollar amounts. The Committee was unanimous in its view that the date revealed

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by the operational plans in their present form is inadequate to permit a firm statement that the support elements would be able to provide necessary assistance in carrying out these programs.

III. PERSONNEL ITEMS: None



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